COOL SPRINGS MONTESSORI

# PRIMARY TUITION CONTRACT

I hereby apply for admission for my child to Cool Springs Montessori for the 2016 - 2017 school year.

**Tuition**

I wish to enroll (child's name)_____in the ___Kindergarten__Full Day__Half Day ___Year-Round Extended Day program (please check one) and commit to pay the tuition in the manner and amount indicated below:

| Program | One Payment | Semi-Annual Payments | Monthly Payments |
|---|---|---|---|
| **Kindergarten** ($241/week, 36 weeks) (8:30 a.m. - 3:30 p.m.) | ☐ $8,450 | ☐ $4,310 | ☐ $869 |
| **Full Day** ($241/week, 36 weeks) (8:30 a.m. - 3:30 p.m.) | ☐ $8,450 | ☐ $4,310 | ☐ $869 |
| **Half Day** ($188/week, 36 weeks) (8:30 a.m. – 12:00 p.m.) | ☐ $6,570 | ☐ $3,351 | ☐ $677 |
| **Year-Round Extended Day** ($275/week, 52 weeks) (7:30 a.m. – 6 p.m.) | ☐ $13,900 | ☐ $7,089 | ☐ $1,193 |

Any tuition payment option may be selected. A 10% sibling discount will be provided for each additional child enrolled.

For families enrolling after the school's start date, tuition will be due by the first day the student attends classes. Tuition will not be pro-rated for students who begin school before September 1st. Tuition for students who begin after September 1st will be pro-rated accordingly. ***There is no reduction in tuition or fees when a child misses school due to illness or vacation.***

Although it is expected that students will remain enrolled throughout the year, CSM recognizes that life is not always predictable. *If a student is withdrawn from the school for any reason, the monthly tuition through the current month and one additional month will be assessed.* Written notice to the office is required for withdrawal.

**Sunrise and Sunset Club (Before and After Care)**

CSM offers a Sunrise Club and a Sunset Club for an additional fee. If you are interested in the Sunrise or Sunset Club please check the program(s) that you would like to enroll in:

☐ Sunrise Club (7:30 a.m. - 8:30 a.m.): No Charge

☐ Sunset Club (3:30 p.m. – 6:00 p.m.): $220/month (due on the 1st day of the month).

For children not enrolled in the monthly Sunset Club, after care is available on an hourly basis for $9/hour. If possible, please try to provide the office with prior notice if you will require hourly after care. Hourly charges incurred will be billed on a monthly basis at the end of the month.

If you are unable to pick up your child at 12:00 (for Half Day students) or 3:30 (for Full Day or Kindergarten students), hourly after care will automatically be provided for $9/hour billed in hour-long increments.

If you are unable to pick up your child at 6:00 p.m. due to unforeseen circumstances, please notify the office as soon as possible, and we will arrange for evening/emergency care. Evening/emergency care will be billed at $20/hour and will be due at the time of pick-up. Any child remaining at school at 6:00 p.m. will be provided with evening/emergency care in hour-long increments. Due to state licensing requirements, we cannot provide evening/emergency care after 8:30 p.m.

**Additional Fees**

We accept applications year-round. A $250/child non-refundable Registration Fee (maximum $500/family) is due upon admission acceptance and annually thereafter during re-enrollment. For returning students, the registration fee and signed contract must be submitted to reserve a place for the following school year.

A one-time, non-refundable Application Fee of $75 is required of all new students at the time the Enrollment Application is submitted. In addition, we require an annual $125 Materials Fee per student, which is payable with the first month's tuition.

**Terms and Conditions**

Monthly tuition is due by the first business day of each month. Annual tuition is due by August 1 and semi-annual tuition is due by August 1 and January 7. A $50 late fee will be charged for payments made more than 5 business days late, and a $25 fee will be charged for any returned check. Tuition and other fees not timely paid in accordance with the selected payment schedule may be charged interest at 1.5% per month or portion thereof from the due date.

A student may be denied attendance if his/her account is 45 days past due. Other conditions and terms of credit, collection and financing are available from the office.

A student's account must be current on August 1st for the student's place to be reserved.

Tuition payments are for the entire contract year.

No student records, including teacher reports and references, will be released until all accounts are settled with the office.

If a family has a history of chronic delinquency (defined as being 45 days or more delinquent in any single school year), the school reserves the right, in its sole discretion, to decline to enroll a student for succeeding academic years or require payment in full prior to the start of the school year.

**In consideration for acceptance of my child as a student at Cool Springs Montessori, the undersigned agrees to the foregoing terms and conditions and agrees to pay the amounts agreed to in this tuition contract.**

Signature of Parent/Guardian_____Date:_____.

Signature of Director _____Date:_____.

***Cool Springs Montessori does not discriminate on the basis of race, national origin, or religion. We do not screen children through testing. We are committed to serving children whose parents support our values and philosophy.***